



30781

# Journeyman Inside Wireman's Evaluation of Apprentice

This Side is to be Filled Out in INK by the Journeyman the Apprentice is Working With — Then Turned Over to the Foreman and Then to the Employer Representative to Allow for Comment — Then Forwarded to the JATC Office.

Apprentice SS Number    -   -

How long has this apprentice been working with you?   MONTHS   DAYS

Fill in the Boxes that Best Describes this Apprentice. FILL IN the BOX COMPLETELY. PLEASE Give Us YOUR Comments.

### INITIATIVE

- Room for Improvement
- Average
- Helps Keep Job Moving

### ATTITUDE

- Resentful – Uncooperative
- Acceptable
- Cooperative – Helpful and Alert

### ATTENDANCE (Late to Work)

- Frequently Late
- Seldom Late
- Never Late

### ABSENCE (Off Work)

- Frequently Off Work
- Seldom Off Work
- Never Off Work

### ATTIRE

- Wears Proper Work Clothes
- Does NOT Dress for the Job

### MECHANICAL APTITUDE

- Very Little
- Average
- Very High
- Extremely High

### RESPONSIBILITY

- Unconcerned – Lackadaisical
- Acceptable
- Very Dependable

### ACCURACY

- Makes Many Careless Errors
- Average
- Does It Right

### COMMUNICATION SKILLS

(Understanding Verbal Instructions)

- Does NOT Easily Understand
- Average
- Almost Always Understands

### SAFETY RULES

- Disregards Rules
- Average
- Very Safety Conscious

### USE OF WORKING TIME

- Frequently Loafs
- Fair
- Always Stays Busy

### ATTENDANCE / HYGIENE

- Poor – Needs Attention
- Acceptable
- Always Neat and Presentable

### TOOLS

- Has Proper, Well-Maintained Tools
- Lacks Proper Tools

**Shortcomings Should be Immediately Addressed.  
You are to Discuss Your Evaluation with the Apprentice.**

Considering Their Time in Apprenticeship, the Apprentice's Knowledge of the Trade is:

- Unsatisfactory
- Below Average
- Average
- Above Average
- Exceptionally Good

Jobsite Location: \_\_\_\_\_

Journeyman Comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
JOURNEYMAN'S PRINTED NAME

\_\_\_\_\_  
DATE

This Form MUST Be Completed and Returned to the JATC.